

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 11/14/2018

BOARD MEMBERS PRESENT: Tom C Daniels - Chair
Rick J Harris
Larry L Simms

BOARD MEMBERS ABSENT: Richard B Davies
Ben Estes

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Skip Liddle, Investigator
Mary Miles, Technical Records Specialist II

The meeting was called to order at 9:00 AM MST by Tom C Daniels.

APPROVAL OF MINUTES

Mr. Harris made a motion to approve the minutes of 9/19/2018. It was seconded by Mr. Simms. Motion carried.

LEGISLATIVE REPORT

Ms. Cory said that the Bureau will be working on putting together legislative outreach meetings similar to the meetings last year with Board members and legislators. She said the Bureau would be reaching out to Board members in the next several weeks to see when they would be available to meet with legislators in their communities.

INTERIM COMMITTEE: OCCUPATIONAL LICENSING & CERTIFICATION LAWS COMMITTEE

Ms. Cory let the Board know that, as of today, the Interim Committee has not scheduled its next meeting.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$179,728.37 as of 10/31/2018.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Simms made a motion to approve the Bureau's recommendation and authorize closure in case I-LPG-2019-7, and to authorize closure with a warning letter in cases I-LPG-20191, I-LPG-2019-6. It was seconded by Mr. Harris. Motion carried.

TO DO LIST

The Board reviewed the To Do List and no action was taken.

EXECUTIVE SESSION

Mr. Harris made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Simms. The vote was: Mr. Harris, aye; Mr. Simms, aye; and Mr. Daniels, aye. Motion carried.

Mr. Harris made a motion to come out of executive session. It was seconded by Mr. Simms. The vote was: Mr. Harris, aye; Mr. Simms, aye; and Mr. Daniels, aye. Motion carried.

APPLICATIONS

Mr. Harris made a motion to approve the following for licensure:

| | |
|-----------------------------|-----------|
| VALLEY WIDE COOPERATIVE INC | PGLF-1370 |
| VALLEY WIDE COOPERATIVE INC | PGLF-1371 |

It was seconded by Mr. Simms. Motion carried. Mr. Daniels was recused.

CORRESPONDENCE

Mr. Harris made a motion to approve the concrete repair plans submitted by Bingham Cooperative. It was seconded by Mr. Simms. Motion carried.

NEXT MEETING was scheduled as a conference call for 12/19/2018 at 9:00 AM MST.

ADJOURNMENT

Mr. Harris made a motion to adjourn the meeting at 9:15 AM MST. It was seconded by Mr. Simms. Motion carried.

Tom C Daniels, Chair

Ricky J Harris

Richard B Davies

Ben Estes

Larry L Simms

Tana Cory, Bureau Chief